

AGENDA  
WATERTOWN REGIONAL LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING  
160 6<sup>th</sup> Street NE  
November 3, 2015, 5:00 p.m.  
Marge Tauber South Dakota Room

1. Roll call
2. Approval of minutes from the October 6, 2015 regular meeting.
3. Presentation of financial reports for October
4. Approval of expenditures for October
5. Correspondence
6. Report of the Library Director
  - a) Sculpture donated by Barton Christensen has been ordered.
7. Committee reports
8. Old business
9. New business
  - a) Motion to give authorization to the Boys & Girls Club to hold a private meeting in the Small Meeting Room for the purpose of interviewing candidates for Youth of the Year.
  - b) Review of *Out of Funding Area Card Policy*
  - c) Motion to adopt the *2016-2021 Automation Plan*
10. Open
11. Adjournment

Next meeting: December 3, 2015 at 5:00pm

**DRAFT**  
Watertown Regional Library Board  
Minutes of the October 6, 2015  
Regular Meeting  
160 6<sup>th</sup> Street NE  
Watertown, SD

Board President Judy Trzynka called the meeting to order at 5:00 p.m. Members attending were: Jackie Baxter, Bruce Buhler, Anne Gabel, Tom Linngren, Judy Trzynka and Dave Weigel. Absent: None. Also present: Board Secretary Mike Mullin, and Assistant Library Director Maria Gruener.

Baxter moved that the minutes for the September 1, 2015 regular meeting be approved. Weigel seconded and the motion passed.

The financial reports for September were accepted as submitted.

Linngren made the motion that the expenditures for September be approved. Second by Baxter. Motion passed.

Correspondence:     None

Report of the Library Director:

1. When Premiere Video closed 711 DVD and Blue Ray discs were donated to the library. Some were added to the collection and most were sold.
2. Mullin expects to inform the Board of Regents that they can delete the patron database from the old Aleph software system next week. That is the trigger for them to refund the first part of the library share of the SDLN Reserve Fund.
3. An update on the connection issue to external services such as ebooks, music, and movies was given.

Committee reports:   None

Old business: None

New business:

1. The *Out-of-County Policy* was reviewed. Weigel asked if there was still a lot of issue with the fee. Mullin responded that people seemed for the most part to have accepted that the fee would change every year.

Open:

1. Trzynka questioned why the next meeting was scheduled for Wednesday, November 4<sup>th</sup>. It was determined that since there was no election this year that the meeting should meet on Tuesday, November 3<sup>rd</sup> as normal.
2. Trzynka, Baxter and Gruener reported on their attendance at the South Dakota Library Association conference in Rapid City. A copy of the handout Making Each Other Look Good from James LaRue's presentation was passed around. Mullin will scan the handout and email it to everyone.

3. Linngren shared that he had talked with Deb Shephard and that she would like to serve on the board but was concerned that since she has retired and will be traveling she would not be able to attend all meetings. He would like to go off the board because of the time that he needs to spend on the school board. He suggested that the idea of having the city appoint him as her alternate would take care of the issue of trying to have a quorum. And said that he, Shephard and Mullin could work on this over the next month. Mullin pointed out that the Bylaws had been amended in July to allow members to attend electronically to solve the quorum issue.

Meeting adjourned at 5:45 p.m.

Approved

Judith Ann Trzynka  
Board President

Michael C. Mullin  
Secretary

Written: October 7, 2015  
**DRAFT**

**DRAFT**

PACKET: 04231 Regular Payments - OCT 2015

VENDOR SET: 01

FUND : 226 LIBRARY FINES FUND

DEPARTMENT: 5506 LIBRARY FINES FUND

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01473	CONNECTING POINT, INC.	I-161574	226-45506-43602	COMPUTER EQUI SCAN	837151	290.00
01-01530	COUNTY FAIR FOODS	I-5865	226-45506-42917	LIBRARY PROGR 8826200	837153	16.05
01-03144	ALEXANDER MITCHELL PUBL	I-201510168341	226-45506-42600	OFFICE SUPPLI BOOK	837086	20.00
01-05663	OFFICE PEEPS, INC.	I-677028-0	226-45506-42551	COPIER MAINTN COPIES	837309	103.87
01-08530	WATERTOWN PUBLIC OPINIO	I-201510168345	226-45506-42674	INFORMATION & LIBRARY	837417	694.50
DEPARTMENT 5506 LIBRARY FINES FUND					TOTAL:	1,124.42
FUND 226 LIBRARY FINES FUND					TOTAL:	1,124.42

PACKET: 04231 Regular Payments - OCT 2015

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 5500 LIBRARY

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00124	AMAZON.COM					
		I-201510168342	101-45500-43400	LIB. BOOKS & BOOKS	837089	247.61
01-00265	ANDOR INC.					
		I-080657	101-45500-42502	BLDG. MAINTEN SERVICE	837092	268.90
01-00402	BAKER & TAYLOR					
		I-2031060462	101-45500-42708	EBOOKS BOOKS	837104	78.99
		I-2031060470	101-45500-42708	EBOOKS BOOKS	837104	84.94
		I-2031060472	101-45500-42708	EBOOKS BOOKS	837104	95.98
		I-2031060504	101-45500-42708	EBOOKS BOOKS	837104	85.00
		I-2031060521	101-45500-42708	EBOOKS BOOK	837104	23.99
		I-2031060529	101-45500-42708	EBOOKS BOOK	837104	25.95
		I-2031069518	101-45500-42708	EBOOKS BOOK	837104	25.95
		I-2031082981	101-45500-43400	LIB. BOOKS & BOOKS	837104	720.14
		I-2031089170	101-45500-42708	EBOOKS BOOK	837104	17.99
		I-2031089187	101-45500-42708	EBOOKS BOOKS	837104	237.99
		I-2031114281	101-45500-42708	EBOOKS BOOK	837104	18.99
		I-2031114326	101-45500-42708	EBOOKS BOOK	837104	10.99
		I-2031117151	101-45500-43400	LIB. BOOKS & BOOKS	837104	1,169.96
		I-2031120791	101-45500-42708	EBOOKS BOOKS	837104	46.98
		I-2031120798	101-45500-42708	EBOOKS BOOKS	837104	149.98
		I-2031120811	101-45500-42708	EBOOKS BOOK	837104	15.99
		I-2031123378	101-45500-43400	LIB. BOOKS & BOOKS	837104	1,055.11
		I-2031126775	101-45500-42708	EBOOKS BOOK	837104	14.99
		I-2031132266	101-45500-42708	EBOOKS BOOK	837104	14.99
		I-2031146762	101-45500-42708	EBOOKS BOOK	837104	15.99
		I-2031146771	101-45500-42708	EBOOKS BOOK	837104	26.97
		I-2031146816	101-45500-42708	EBOOKS BOOK	837104	84.00
		I-2031151955	101-45500-42708	EBOOKS BOOKS	837104	250.93
		I-2031151961	101-45500-42708	EBOOKS BOOKS	837104	335.94
		I-2031151965	101-45500-42708	EBOOKS BOOKS	837104	95.55
		I-2031151967	101-45500-42708	EBOOKS BOOK	837104	18.99
		I-2031151992	101-45500-42708	EBOOKS BOOK	837104	80.85
		I-2031151998	101-45500-42708	EBOOKS BOOKS	837104	36.24
		I-2031151999	101-45500-42708	EBOOKS BOOK	837104	7.59
		I-2031163719	101-45500-43400	LIB. BOOKS & BOOKS	837104	1,097.51
		I-5013819134	101-45500-43400	LIB. BOOKS & BOOK	837104	32.37
01-00487	PROQUEST LLC					
		I-BK3146191	101-45500-42683	ELECTRONIC SU RENEWAL	837325	2,730.00
01-00915	BUREAU OF ADMINISTRATIO					
		I-201510078263	101-45500-42806	PHONE-LONG DI LONG DISTANCE	837124	8.49
01-01023	CARTNEY BEARING CORPORA					
		I-454494	101-45500-42501	EQUIP. MAINTE PARTS	837131	23.60
01-01078	CENTER POINT LARGE PRIN					

PACKET: 04231 Regular Payments - OCT 2015

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 5500 LIBRARY

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01078	CENTER POINT	LARGE PRIN	continued			
		I-1326935	101-45500-43400	LIB. BOOKS & BOOKS	837133	206.43
01-01874	DEMCO, INC.					
		I-5690300	101-45500-42630	CIRCULATION S SUPPLIES	837170	310.05
		I-5704623	101-45500-42630	CIRCULATION S SUPPLIES	837170	604.69
01-02392	RAYNETTE SCHULTE					
		I-201510168344	101-45500-42701	TRAVEL EXP. P RAPID CITY	837350	156.79
01-02760	GALE					
		C-56416242	101-45500-43400	LIB. BOOKS & RETURN	837206	13.59-
		I-56257444	101-45500-43400	LIB. BOOKS & BOOKS	837206	335.87
		I-56326774	101-45500-43400	LIB. BOOKS & BOOKS	837206	42.75
01-02830	GLASS PRODUCTS INC.					
		I-00013630	101-45500-42502	BLDG. MAINTEN SUPPLIES	837212	40.32
01-02960	GUMDROP BOOKS					
		I-89268-4192	101-45500-43400	LIB. BOOKS & BOOKS	837217	2,342.48
01-03304	PAUL HERTING					
		I-201510168343	101-45500-42501	EQUIP. MAINTEN REIMB	837227	15.81
01-04049	MARIA GRUENER					
		I-201510068256	101-45500-42701	TRAVEL EXP. P RAPID CITY	837216	191.46
01-04400	J H LARSON ELECTRICAL C					
		I-S101042933.001	101-45500-42502	BLDG. MAINTEN SUPPLIES	837242	340.35
01-04644	OVERDRIVE, INC.					
		I-2495-161610683	101-45500-42708	EBOOKS BOOKS	837313	306.39
01-04690	MAHOWALD'S HARDWARE & R					
		I-509202	101-45500-42504	MAINTENANCE O SUPPLIES	837278	8.99
01-04810	MENARD'S					
		I-86540	101-45500-42600	OFFICE SUPPLI SUPPLIES	837284	25.36
		I-87030	101-45500-42600	OFFICE SUPPLI SUPPLIES	837284	21.99
01-04917	MICRO MARKETING ASSOCIA					
		I-589928	101-45500-43400	LIB. BOOKS & BOOKS	837289	122.78
		I-590002	101-45500-43400	LIB. BOOKS & BOOKS	837289	264.89
		I-590982	101-45500-43400	LIB. BOOKS & BOOKS	837289	154.96
		I-591955	101-45500-43400	LIB. BOOKS & BOOK	837289	25.78
		I-592040	101-45500-43400	LIB. BOOKS & BOOK	837289	19.76
01-04920	MIDCONTINENT COMMUNICAT					
		I-1420463017633	101-45500-42813	INTERNET SERV MIDCONTINENT COMMUNICATIO	837291	65.00

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FUND : 101 GENERAL FUND

DEPARTMENT: 5500 LIBRARY

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04937	MIDWEST TAPE					
		C-93213275	101-45500-43400	LIB. BOOKS & RETURN	837295	22.99-
		I-93209399	101-45500-43400	LIB. BOOKS & BOOK	837295	9.99
		I-93215643	101-45500-43400	LIB. BOOKS & BOOKS	837295	129.94
		I-93238440	101-45500-43400	LIB. BOOKS & BOOKS	837295	66.96
		I-93263713	101-45500-43400	LIB. BOOKS & BOOKS	837295	87.95
		I-93288255	101-45500-43400	LIB. BOOKS & BOOK	837295	22.99
01-05240	MUNICIPAL UTILITIES					
		I-201510158328	101-45500-42801	NATURAL GAS MUNICIPAL UTILITIES	837302	13.00
		I-201510158328	101-45500-42802	ELECTRICITY MUNICIPAL UTILITIES	837302	2,452.85
		I-201510158328	101-45500-42803	WATER MUNICIPAL UTILITIES	837302	226.91
		I-201510158328	101-45500-42804	SEWER MUNICIPAL UTILITIES	837302	38.30
01-05650	OCLC INC,					
		I-0000421545	101-45500-42212	OCLC SERVICE	837308	289.95
01-05663	OFFICE PEEPS, INC.					
		I-674579-0	101-45500-42601	CLEANING SUPP SUPPLIES	837309	15.40
		I-676722-0	101-45500-42601	CLEANING SUPP SUPPLIES	837309	72.38
01-06083	BORNS GROUP					
		I-201510028253	101-45500-42618	POSTAGE POSTAGE	837116	200.00
01-06117	SCHUNEMAN EQUIPMENT CO.					
		I-P11555	101-45500-42501	EQUIP. MAINTE PART	837351	45.81
01-06151	RAMKOTA HOTEL					
		I-306363	101-45500-42701	TRAVEL EXP. P GRUENER	837329	260.97
		I-308912	101-45500-42701	TRAVEL EXP. P BAXTER	837329	173.98
01-07445	THE LIBRARY CORPORATION					
		I-59622	101-45500-43400	LIB. BOOKS & SUPPLIES	837390	500.00
01-07462	LIBRARY IDEAS					
		I-12-194	101-45500-42813	INTERNET SERV SERVICE	837269	185.65
01-07490	STAR LAUNDRY & CLEANERS					
		I-201510198359	101-45500-42601	CLEANING SUPP LIBRARY	837373	105.81
01-07795	KARI LEE					
		I-201510198354	101-45500-43400	LIB. BOOKS & BOOK	837266	19.99
01-08205	CENTURYLINK					
		I-201509288244	101-45500-42805	PHONE-MONTHLY MONTHLY PHONE SERVICE3	837139	104.40
DEPARTMENT 5500 LIBRARY					TOTAL:	19,845.98

**Fines Fund 2**  
**Profit & Loss yearly**  
 January through December 2015

	<u>Jan - Dec 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>			
21716 6% City & State Tax	607.26		
35102 Library Fines			
Damaged Books	432.45		
Fines	12,618.35		
Lost Books Pd For	1,292.35		
<b>Total 35102 Library Fines</b>	<b>14,343.15</b>		
36100 Interest Income	881.99		
36700 Donations			
Friends Group	49.50		
Gift/Donation	5,746.91		
<b>Total 36700 Donations</b>	<b>5,796.41</b>		
36909 Other Misc. Revenue			
Equip. Rental	36.50		
Fax	1,177.30		
Hamlin Cards	620.39		
Lost Cards	102.08		
Misc.	527.19		
Out of County Cards	6,181.08		
Public Copier	5,031.05		
Sales-withdrawn Books	1,497.39		
Staff Copier	178.60		
Vend Inc/Payout	0.00		
<b>Total 36909 Other Misc. Revenue</b>	<b>15,351.58</b>		
36910 Cash Over/Short	6.97		
<b>Total Income</b>	<b>36,987.36</b>		
<b>Expense</b>			
42104 Insurance Premiums	15.02	50.00	-34.98
42551 Copier Maint.	1,602.86	1,460.00	142.86
42600 Office Supplies	1,020.43	600.00	420.43
42623 Computer Supplies & Equip	0.00	500.00	-500.00
42674 Information & Education	5,620.02	7,900.00	-2,279.98
42917 Library Programs	11,594.16	11,000.00	594.16
43411 ILS Conversion	0.00	10,000.00	-10,000.00
43602 Computer Equip / Software	2,711.02	8,000.00	-5,288.98
45400 Remittance of Revenue	0.00	700.00	-700.00
<b>Total Expense</b>	<b>22,563.51</b>	<b>40,210.00</b>	<b>-17,646.49</b>
<b>Net Income</b>	<b>14,423.85</b>	<b>-40,210.00</b>	<b>54,633.85</b>



**City Budget**  
**Profit & Loss Budget vs. Actual**  
 January through December 2015

	Jan - Dec 15	Budget	\$ Over Budget	% of Budget
<b>Income</b>	0.00			
<b>Expense</b>				
<b>410 Personnel Services</b>				
41100 Supervision Salary	240,429.19	311,460.00	-71,030.81	77.2%
41101 Clerical & Oper. Salary	114,709.46	130,700.00	-15,990.54	87.8%
41102 Temporary Salaries	44,120.68	49,400.00	-5,279.32	89.3%
41109	18.00			
41200 OASI-Employer Contr.	28,462.26	34,900.00	-6,437.74	81.6%
41300 Retirement & Pensions	21,308.31	26,600.00	-5,291.69	80.1%
41400 Workman's Comp Insurance	4,625.00	2,800.00	1,825.00	165.2%
41500 Group Health Insur.	62,692.70	82,200.00	-19,507.30	76.3%
41501 Retiree Health Insurance	5,184.60	6,500.00	-1,315.40	79.8%
<b>Total 410 Personnel Services</b>	521,550.20	644,560.00	-123,009.80	80.9%
<b>420 Other Current Expenses</b>				
42104 Other Insurance Premiums	9,346.96	8,500.00	846.96	110.0%
42107 Temp-not Subject to Worke	55.25	215.00	-159.75	25.7%
42211 SDLN	0.00	25,000.00	-25,000.00	0.0%
42212 OCLC	2,823.74	5,100.00	-2,276.26	55.4%
42214 ILS Maintenance	0.00	14,770.00	-14,770.00	0.0%
42501 Equip. Maintenance	3,174.24	7,000.00	-3,825.76	45.3%
42502 Bldg. Maintenance	5,062.83	3,900.00	1,162.83	129.8%
42504 Maintenance of Other	883.32	1,700.00	-816.68	52.0%
42600 Office Supplies	3,487.04	5,300.00	-1,812.96	65.8%
42601 Cleaning Supplies	3,770.96	6,800.00	-3,029.04	55.5%
42603 Motor Fuel & Luricants	68.81	150.00	-81.19	45.9%
42618 Postage	3,730.00	5,350.00	-1,620.00	69.7%
42627 Safety Supplies	326.95	260.00	66.95	125.8%
42630 Circulation Supplies	4,420.95	8,000.00	-3,579.05	55.3%
42683 Electronic Subscriptions	18,017.09	23,600.00	-5,582.91	76.3%
42701 Travel Exp. Personnel	2,287.90	3,300.00	-1,012.10	69.3%
42702 Subsc. & Membership	1,159.00	2,600.00	-1,441.00	44.6%
42707 Patron Subscriptions	9,427.63	10,000.00	-572.37	94.3%
42708 Ebooks	32,625.30	40,000.00	-7,374.70	81.6%
42801 Natural Gas	7,450.83	17,100.00	-9,649.17	43.6%
42802 Electricity	22,452.71	28,080.00	-5,627.29	80.0%
42803 Water	1,662.58	1,500.00	162.58	110.8%
42804 Sewer	339.80	350.00	-10.20	97.1%
42805 Phone-Monthly Service	1,243.94	1,550.00	-306.06	80.3%
42806 Phone-Long Distance	211.64	200.00	11.64	105.8%
42813 Internet Service Provider	901.65	2,000.00	-1,098.35	45.1%
<b>Total 420 Other Current Expenses</b>	134,931.12	222,325.00	-87,393.88	60.7%
<b>430 Capital Outlay</b>				
43400 Lib. Books & Off. Ref.	53,560.81	86,000.00	-32,439.19	62.3%
43411 ILS Conversion	55,100.00	55,055.00	45.00	100.1%
43500 Furniture	3,010.00	1,800.00	1,210.00	167.2%
43600 Machinery & Equipment	161.07	525.00	-363.93	30.7%
<b>Total 430 Capital Outlay</b>	111,831.88	143,380.00	-31,548.12	78.0%
<b>Total Expense</b>	768,313.20	1,010,265.00	-241,951.80	76.1%
<b>Net Income</b>	<b>-768,313.20</b>	<b>-1,010,265.00</b>	<b>241,951.80</b>	<b>76.1%</b>

**2016-2021 Automation Plan**

	S/N	YR purchased	OS	Model	Replacement Year	Notes
Download	2UA744DW5H	2007	XP	HP DC5700	2015	yet to be replaced -- IT*
Acer Laptop	LXAXKOX1737200B08E16	2007	vista		2015	yet to be replaced -- IT*
Gateway PC	26776717	2002	XP		2016	IT*
Desk 5	MXM72104WL	2007	Win7	HP DC5700	2016	Move to Lab
in office	2UA74906YG	2007	XP	HP RP5000	2016	IT* - buy new & put new in scan station. Move existing scan PC to Lab
in office	MXL833039P	2008	Win8.1	HP DC5700	2016	Move to Lab
Microfilm	MXL815010L	2008	XP	HP DX2450	2016	Replace old to IT
Lab Thin Client 6		2007			2016	IT*
Lab Thin Client 7		2007			2016	IT*
Lab Thin Client 8		2007			2016	IT*
Special Services	4CS044063P	2011	Win7	HP PAVILION ALL-IN-ONE	2017	Move to Lab
Circulation Librarian	4CS044061S	2011	Win7	HP PAVILION ALL-IN-ONE	2017	Move to Lab
Children's Librarian	4CS044060P	2011	Win7	HP PAVILION ALL-IN-ONE	2017	Move to Lab
Lab Thin Client 9		2007			2017	IT*
Lab Thin Client 10		2007			2017	IT*
Lab Thin Client 11		2007			2017	IT*
Desk 1	MXL20310NZ	2012	Win7	HP 6200 PRO	2018	Move to Lab
YA Librarian	MXL20310PO	2012	Win7	HP 6200 PRO	2018	Move to Lab
Ill	MXL20310MS	2012	Win7	HP 6200 PRO	2018	Move to Lab
Admin Assistant	MXL20310P1	2012	Win7	HP 6200 PRO	2018	Move to Lab
Scan Station	MXL912053G	2009	Win7	HP DC 5850	2018	Move to Lab
Lab Thin Client 12		2007			2018	IT*
Lab Thin Client 13		2007			2018	IT*
Lab Thin Client 14		2007			2018	IT*
Lab Thin Client 15		2007			2018	IT*
Lab Thin Client 16		2007			2018	IT*
TV feeds	MXM72104VP	2007	Win7	HP DC 5700	2019	Move to catalog
Desk 2	2UA32518ZJ	2013	Win7	HP 6300 PRO	2019	Move to catalog
Desk 3	2UA32518ZL	2013	Win7	HP 6300 PRO	2019	Move to catalog
Desk 4	2UA32518ZT	2013	Win7	HP 6300 PRO	2019	Move to catalog
Cataloger	2UA4081JT1	2014	Win7	HP PRO 600	2019	Move to YA
Assistant Director	2UA4081JVT	2014	Win7	HP 6200 PRO	2019	Move to YA
Director's	2UA4081JVY	2014	Win7	HP PRO 600	2019	Move to YA
Selfcheck station	MXM72104VB	2007	Win10	HP DC 5700	2019	Move to YA
YA Thin Client 1		2007			2019	IT*
YA Thin Client 2		2007			2019	IT*
YA Thin Client 3		2007			2019	IT*
YA Thin Client 4		2007			2019	IT*
Catalog Thin Client 1		2007			2019	IT*
Catalog Thin Client 2		2007			2019	IT*
Catalog Thin Client 3		2007			2019	IT*
Catalog Thin Client 4		2007			2019	IT*
Lab 1	2UA8411BGH	2008	Win7	HP DC5750	2021	Upgraded in 2014 -- IT*
Lab 2	MXM72104TS	2007	Win7	HP DC 5700	2021	Upgraded in 2014 -- IT*
Lab 3	2UA744DW57	2007	Win7	HP DC 5700	2021	Upgraded in 2014 -- IT*
Lab 4	MXM72104VN	2007	Win7	HP DC 5700	2021	Upgraded in 2014 -- IT*
Lab 5	2UA84109OM	2008	Win7	HP DC 5750	2021	IT* - replace with PC from IT

\* Remove from service and send to IT Department or Auction

## OUT OF FUNDING AREA CARD POLICY

People living outside of Codington County shall be charged a fee approximately equal to the per capita tax support received by the Library.

Passed by the Watertown Regional Library Board of Trustees on January 31, 1995.

Revised: May 25, 2004